**MARIST Mt Vesuvius Fest 2016 Checklist**

**FOOD**

Buy cake – T & K (extra icing)

Assemble cake – T & K WED 3 PM cafeteria

Put cake in the SAGE fridge – T & K

**Buy cake decorations** – NEED SOMEONE

* whipped cream (2 cans) = smoke
* confectionary sugar (one cup) = ashes
* chocolate chips (1 bag) = pumice
* Oreos (1 package, crumbled) = stones
* chocolate syrup (2 bottles) = flaming lava
* 50 Cupcakes (OFFICER) = town below

**Assemble table** (aediles) – T & K

* plastic tablecloth –
* dry ice = smoke – NEED SOMEONE
* POMPEII A.D. 79 sign –
* PURELL from clinic (2 bottles) –
* paper plates (60) –
* plastic forks (100) –
* napkins –
* knives to cut cake –

**Special Effects**

* soundtrack recording – Luke Federer
* microphone + amp and laptop – Mr Howarth

**PROPS** – Hannah & Sarah

* tunics and stolas – ALL OFFICERS
* toga (for Pliny the Elder) –
* Tacitus’ copy of *Annales* –
* Pliny’s copy of *Epistulae* –
* rolling chair (use elevator!) –
* “ship” --
* scroll –
* sandals –
* sponge –
* something to eat –
* pillow –
* blanket –
* walking stick –
* cup (of water) –
* spray bottles full of water

**Crowd Control** Returning LHS

* facilities request (Alumni Plaza) – sponsor
* train LHS bouncers – Sarah & Hannah
* Signage: NO BACKPACKS -- LHS
* Cake lines – LHS bouncers

**SKIT**

ALL OFFICERS – group photo (*toga, stola*)

**Readers** record FRIDAY @ 3:05 in 311

* Tacitus – Hannah Marier
* Pliny the Younger – Kyle Neary
* mater – Anna Hilsman
* Dr Who – Joey Glennon
* Donna Noble – Mary Virginia Glennon

**Cue the decorators** – Dr Saunders w/ OFFICER

ashes – 2 Foundations students

pumice – 2 Foundations students

stone – 2 Foundations students

lava – 2 Foundations students

smoke – 2 Foundations students

scripts - Dr Saunders

**Audience Participation** Dr Who & Donna Noble

* + sheets of fire blaze up = shock and awe
  + waves – spray bottles
  + earthquake/ buildings shake
  + heat from flames overwhelm = cover face
  + sulfur reeks = hold nose
  + everyone flees = wave arms and shout
  + script – Dr Saunders

**Actors** – TUESDAY @ 3:05 actors practice w/ soundtrack

* Pliny the Elder – Thomas Vance
* Helmsman – Mike Biando (Anna will ask)
* Pomponianus – Ryan Johnson
* Pliny’s slaves – Drew, Conner, Matthew
* Pliny the Younger – Kyle Neary
* Dr. Who Sam Costantino
* Don/na Noble Anderson Stinson

**Publicity** – Olivia Morana & Niles Clipson

**before**

* post flyers, posters (Tuesday) –
* event promo poster on Marist lightboards

**during**

* take video –
* take photos – Advancement Office

**after**

* submit articles –
* post video –
* Twitter (Dr Saunders)
* GJCL photo contest